



San Antonio ENA Meeting Minutes

Location: Northeast Methodist

October 15, 2018

Board Members:

- William Barbre, President
- Janet Pena, President Elect
- Brandie Bedore-Solis, Immediate Past President, absent
- Mary Leblond, Secretary
- Sharon Keith, Treasurer, absent
- Barbara Baldwin, Director
- Mary Bluemel, Director

Guests:

See Sign in roster

Webex: None

Minutes

Monday, October 15, 2018

18:00 – 20:00

1. Call to Order / Welcome.....William Barbre
Meeting was called to order at 1815
2. Reflective Comment Barbara Baldwin
3. IntroductionsAll Present
4. Parliamentary ProcedureMichael Moon
5. Approval of AgendaAll
Agenda was approved
6. Approval of August 20, 2018 minutes..... Mary Leblond
Minutes were approved
7. Board Reports-
 - a. Bill Barbre-
 - i. Great work on Review courses and conference! There were 28 attendees at the TCRN course and 29 attendees at the CEN Review. Great collaboration with Methodist
 - ii. National Conference was held in Pittsburgh. 9 of our chapter attended as delegates. Great education was provided and the atmosphere was invigorating.

- iii. In 2019 the conference will be in Austin and in 2020 in Las Vegas to celebrate the 50th anniversary.
 - iv. Need to start preplanning 2019 Education events and income. Please bring your ideas to the November meeting as well as your budget items.
 - v. Last week was Emergency Nurses Week and we were recognized by Governor Abbott.
 - b. Brandie Bedore-Solis , absent
 - c. Sharon Keith – absent
 - d. Janet Pena –
 - i. Day of Service – Was held on September 16th with SA Pets Alive. 14 members going to Pet Smart to help walk dogs up for adoption.
 - ii. Volunteer opportunities.
 - a) Rock and Roll Marathon in December
 - b) Rodeo in February. Barbara will forward contact information to Janet.
 - e. Mary Leblond – No report at this time
 - f. Barbara Baldwin
 - i. Delivered goodie bags for ED Nurses Week
 - ii. Some of the Free Standing locations were closed. Bill and Carol also noted some closures.
 - iii. Susan reported that the UH Pedi and Adult EDs are separate and need more bags for the Pedi ED. She will take some over there this week.
 - iv. Discussed the need for updating some of the facility lists .
 - g. Mary Bluemel –none at this time
8. Treasurer’s Report:Sharon Keith, absent
See written report
- a. Discussion. Treasurer’s Report for August/September approved
 - b. Status of Conference finances: Deferred until Conference Report
9. Committee Reports (Written reports available upon request)
- a. Media relationsJanet Pena
 - i. Needed Chair for 2019.
 - ii. Bill will volunteer and Dorine will help with Instagram account
 - iii. Discussion about potential need for an organizational email. But need to determine who will be responsible for content/administrator?
 - iv. AnyMeeting and PayPal also need to be reviewed with regards to administrative rights and pass codes. Bill will do some research related to pass codes and accounts.
 - v. Newsletter items need to be sent to Carol by 10/29. The newsletter will come out early to mid-November.

- b. TNCC.....Susan Douglass
 - i. Last course this year will be this weekend Oct. 19, 20 and 21st. Dates are being planned for next year working around the STRAC, ENA dates, and other events. The Victoria course will be in January, as usual.
 - ii. Susan is going to Napal to teach in a cardiovascular conference.
- c. Injury Prevention.....Barbara Baldwin
 - i. See Report
 - ii. 13 students took the Babysitter Class in September which was held at the St. Luke’s Baptist Hospital Women’s Center. 11 students are signed up for the November class.
 - iii. Have been told there is a potential need for an insurance policy to cover one day events. Found some for \$197/ event. Will talk with Dan DiDonato who just investigated insurance for the State. May need to have waiver signed prior to events.
 - iv. At the ENA Conference in Pittsburgh there was contact with the next set of nurses for the Tour Coach Trek in 2019 as well as with Steve from Hawaii about plans for 2020
 - v. Dominion Rotary working with the SA Youth Organization to receive a grant to have a course either this winter or early spring 2019.
- d. STRAC
 - i. See Report
 - ii. Yvonne took goodie bags to the STRAC meeting and gave the bags to the outlying EDs.
 - iii. Whole blood program – stocking low titer O neg. blood has started with the San Antonio EMS. Will be carried on air medical units brings whole blood to critical patients in the pre-hospital and rural setting. Task force is working on rotation program to return blood prior to expiration. Currently will be returned to University Hospital. Has been used twice so far.
 - iv. Regional Stroke Systems has guideline for transfer of patients who have received Alteplase (Activase).
 - v. Regional Pediatric Committee – Child Maltreatment Work-up guidelines have been created. Lots of injuries are being found which are not consistent with why child brought into the ED.
 - vi. Regional Cardiac Systems Committee Quarterly Dinner – Nov. 29, 2018. Open to physicians, ED staff, EMTs. RSVP: angela.lopez@strac.org; (210) 233-4850
- e. Government Affairs and Nursing Practice.....Mary Leblond
 - i. See report.
 - ii. Important to get out and vote. Early voting starts October 22nd.
 - iii. Town hall meeting on healthcare issue on Nov. 2nd

- iv. Mission Zero has been tacked onto another bill. This bill will be reviewed to determine impact the addition makes for health care.
 - v. Legislative bill passes for airplanes being required to carry pedi equipment.
 - vi. Mary gave lecture at national on Legislative Advocacy.
 - vii. Texas Leadership will have 4 hours of education on Government. Affair presented by Kevin Stewart, Texas ENA Legislative Liaison.
 - viii. Day on the Hill will be in Austin in Feb 2019. If you want to go you need to sign up early.
- f. Scholarship..... Tom Culwell, absent
Carol reports nothing new.
- g. Membership.....Yvonne Moseley
- i. See report
 - ii. Current members 466, 17 expiring and one new member. Letters were sent to the expiring members.
 - iii. Membership Drive gained 17 new members winning the Texas Highest Membership Percentage Award for the fall. The prize is a pizza party.
 - iv. Yvonne was in the top 10 recruiters in the nation
 - v. For Emergency Nurses Week, the SAENA gave out 2000 pens, 200 pounds of candy to over 60 EDs and free standing facilities. Thanks to all who helped
 - vi. Methodist NE is now putting ENA application in new employee packet
- h. Pediatrics.....Brandie Bedore-Solis,absent
No report. Need new chair for 2019.
- i. ENPC.....Diane Walcutt,absent
- i. 5th edition of ENPC book has rolled out. There are significant changes to the way the course is run with approximately 12 hours of on line modules which must be done prior to taking the course.
 - ii. Changed focus of book – emergency departments see 20% pedi patients.
 - iii. Must pass the skill station which will be submitted to national and national will then ok online test.
 - iv. Applicants will have 7 days from the time of receiving the test link to take the test and retake it if necessary. The test is a 2 hours open book format.
 - v. Instructors need to update by Dec. 31, 2018. The instructor’s manual is online.
 - vi. New course to begin on Jan. 1, 2019

- j. Professional Education.....Carol Twombly
See Report
 - i. CEN Review went well and the evaluations on the speaker and course were good.
 - ii. Meeting on November 12th at Methodist Stone Oak and Monique Jesionowski will be lecturing.
 - iii. December 10th is the dinner at Outback Steakhouse
 - iv. January 2019 location is Kerrville
 - v. Please contact Carol for Locations and for any known future speakers.

- k. Convention.....Carol Twombly
See Report
 - i. Registrations at the current time – 69.
 - ii. Vendors - 15 vendors. Methodist, University Hospital System, CLS Behring, Tsehootsooi Medical Center, Seton Healthcare, Complete Emergency Care, Kurin, Inc, BCEN, CroFab - BTG International, OBP Medical, Cape Fear Valley Hospital, Grand Canyon University, Bristol Myers Squibb /Eliquis, UT - Arlington, Lamar University/Univerity International
 - iii. 10 more days!! Promote Event!!
 - iv. Registrations bags were filled at Carol's
 - v. Passport with paid vendors is up to date but more paid vendors can be added.
 - vi. Gifts for the drawings are being collected.

- l. Bylaws and SOP's.....Bill Barbre/Janet Pena
 - i. SAENA Bylaws
 - a) The SAENA bylaws were sent to state and returned with some grammar corrections needed.
 - b) State waiting to see what changes will be done after the approval of changes to the National ENA Bylaws.
 - c) State bylaws update will include the new administrative assistant. Those changes will be posted on the website and voted on in February.

- 11. Recognition & Awards.....William Barbre
 - a. Newly certified nurses-none
 - b. TX ENA Delegates: Thanks to the 9 who went as delegates to national
 - c. Conference committees hard work getting it set up this week

- d. Yvonne for attending STRAC and getting Emergency Nurses Week things together
- e. Steven for securing vendors
- f. Emergency Nurses week deliverers
- g. Texas 25 Best Nurses sponsored by the Nurse Executives, is in search of candidates. Candidates need to be submitted by October 29th.

12. Upcoming Events William Barbre

- a. October 25-26th SAENA conference next week
- b. November 12th business meeting w/ CEU at Methodist Stone Oak
- c. December 10th social meeting – Outback Steakhouse on I-10
- d. SCLO in Chicago in January 24-25.

13. Forensics Webinar- January or February date?Mary Leblond
Methodist contacted Mary regarding a course at one of their facilities. Mary will continue to work with them and look at dates for course/Webinar

14. Elections for 2019 Board officers.....Janet/Michael

- a. President – Elect candidate: Michael Moon
No nominations from the floor, nominations closed and Michael Moon elected by acclamation.
- b. Secretary candidate: Carol Twombly
No nominations from the floor, nominations closed and Carol Twombly elected by acclamation.
- c. Treasurer candidate: Erick Christensen
 - a. No nominations from the floor.
 - b. Motion: To exempt Erick Christensen from the 50% meeting attendance rule and allow him to run for Treasurer candidate. Approved.
 - c. Nominations closed and Erick Christensen elected by acclamation
- d. Two year Director’s position candidates Curtis Townsend and Monique Jesionowski
 - i. Nominations from the floor from Yvonne Moseley for Susan Douglass
 - ii. Nominations from the floor closed and Curtis Townsend elected by majority of votes
- d. Motion to destroy the ballots. Approved
- e. New officers need to be entered into the ENA database by Oct. 31, 2018

14. Membership Open Discussion.....All

- a. White elephant gift for December 10th dinner should be less than \$20
- b. Need to get new signatures on the bank account with the election and schedule board meeting for budget.

15. Complete Assignment Table.....William Barb

16. Adjourn: The meeting was adjourned at 2017

Assignment Table

Assignment Table Item	Assigned To	Due Date
Enter new board officers in to ENA system by Oct 31	Janet and Bill	Oct 31