



San Antonio ENA Meeting Minutes.

Location: Southwest General Hospital

March 19, 2018

Board Members:

William (Bill) Barbre, President, present
 Janet Pena, President Elect, present
 Brandie Bedore-Solis, Immediate Past President, absent
 Mary Leblond, Secretary, present
 Sharon Keith, Treasurer, absent
 Barbara Baldwin, Director, present
 Mary Bluemel, Director, present

Members/ Guests Present:

See Attendance Roster
AnyMeeting: No attendees

Minutes

Monday, March 19, 2018

18:00 – 20:00

18:00-19:30 CNE presentations:

‘Gang Awareness: Nursing Implications’ – Sgt. Bart Vasquez
 ‘Combating Workplace Violence in the Emergency Department- Bill Barbre

1. Call to Order / Welcome.....Bill Barbre
 The meeting was called to order @ 1934
2. Reflective CommentBarbara Baldwin
3. IntroductionsAll Present
4. Parliamentary ProcedureMichael Moon, absent
5. Approval of AgendaAll
 Approved as presented
6. Approval of February 19, 2018 minutes..... Mary Leblond
 Correction – Government Affairs Report – change Project Zero to Mission Zero
 Minutes approved as corrected
7. Board Reports-
 - a. Bill Barbre:
 - i. Meeting attendance has increased over the last several meeting with many new faces. Thanks for coming to Southwest General for this meeting.

- ii. Webinars – Need to move forward with the Geriatrics and Forensics webinars to ensure we meet our projected income.
 - iii. Advertising SOP – Approved
 - iv. Injury Prevention Challenge by TxENA – will be held in May
 - v. Safety deposit box has been located (Frost Bank in the Colonnade). Removed the contents and reviewed. Very old financial records will be deleted and entered in the Deleted Records Form. Other items need to go to the cloud. The board will determine if the box should be continued. Question regarding prorating cost if discontinued.
 - vi. Membership Drive: Will be held during the review courses - \$10 savings for new and renewed regular memberships. Reminder the membership dues for renewal and new memberships need to be to Yvonne, by 3/23.
 - vii. Workplace Violence presentation was done by Bill Barbre as part of a course requirement. Bill thanked the members for their feedback
- b. Brandie Bedore-Solis: absent
- i. Sharon Keith, absent. Report presented by Erick Christenson
 - ii. Treasurer’s Report: Yvonne Moseley did YTD Report for the Board.
 - iii. 2017 outstanding bill was paid for a previous conference
 - iv. Review of 2017 sponsor’s checks vs attendance is still being reviewed. If needed, there is a fee of \$5 extra per month to have copies of the checks viewed/printed for examination at the board meeting
 - v. The February Treasurer’s report was approved
- c. Janet Pena: Nothing to add at this time
- d. Mary Leblond: Nothing to add at this time
- e. Barbara Baldwin
- i. The Annual Safety Whys Adventure Leadership Development event was awesome!
 - ii. The Releasing Wisdom trophy went to Helotes Optimist, being received by Tillie Ruiz. Next year’s trophy will be presented to Hobby Middle School
 - iii. Upcoming Babysitter Courses are 5/12 in Helotes, 9/15 at St Luke’s Baptist, 11/10 at Helotes Fire Department. On 3/2/19 will be the Annual Adventure and Leadership Development.
 - iv. May 12th is National Babysitter’s Day
 - v. Barbara gave an interview for an ENA article about Safety Whys to be in the Connection
- f. Mary Bluemel: Nothing to add at this time
8. Treasurer’s Report:Erick Christenson
- a. Discussion as noted above. Approved February Financial Report .
9. Committee Reports
- a. Media relations Janet Pena

- b. Facebook for SAENA is displaying events and courses (CEN. CPEN and TCRN) Bill and Janet will send out invitations to join SAENA Facebook.
 - i. Still need to pin down the cost of the books – believe it is \$15/book
- c. TNCC.....Susan Douglass
Nothing new to report: Dates are posted on the website and written report provided.
- d. Injury Prevention.....Barbara Baldwin
 - i. See Report above
 - ii. Thanks to SAENA’s support and Bill, as President was presented with a gift tote bag
- e. Government Affairs and Nursing Practice.....Mary Leblond
 - i. See Report
 - ii. If anyone interested in attending Day on Hill in Washington please contact Steven Jewell
- f. Scholarship..... Tom Culwell
 - i. Received only one (1) 2018 Spring Scholarship application by deadline of March 1st. It was complete and approved by the Committee. Once the semester grades are submitted the scholarship will be presented.
- g. Membership.....Yvonne Moseley
 - i. See report
 - ii. 451 members, 10 expiring members (email reminders sent). A group registration with 6 new members was conducted.
 - iii. SAENA table manned the following community event tables:
 - 1) 2018 TSNA: Had 34 register for a medal and won by Fort Worth attendee.
 - 2) ‘First Meet’ table at UHS
 - iv. SAENA is sponsoring a membership drive contest ending on 3/24.
 - v. Membership drive during March for the TxENA discussed at the last State Council Meeting.
 - vi. National provided information on how to use the membership list to the best advantage of the chapters.
 - vii. Attempting to identify ‘ENA Champions’ for the various facilities to promote the ENA
- h. Pediatrics.....Brandie Bedore-Solis
No Report
- i. ENPC: Diane Walcutt - Absent
 - i. Cathy Carroll reported the ENPC course have not had a large number of participants. But have 7 registrants for the May course – expecting it to be larger than normal.
 - ii. Mary noted that Diane has an upcoming ENPC course in April and completed an ENPC course for Methodist. Diane will be having surgery and will be out of work for several weeks.
- j. Professional Education.....Carol Twombly

- i. See Report
 - ii. The April 16th meeting will be held at Methodist Stone Oak with an educational offering. CNEs will be provided by Methodist.
 - iii. May 21st meeting – will potentially be at Texan. Still need confirmation of location. Will have CNE: ‘Barriers to Parental Presence’ – Julie Lindsay, Ph.D., RN
 - iv. June 18th meeting will be a networking event. Potential location Stone Werks (at Basse/Broadway). Janet to investigate using this location.
 - v. July 16th meeting – will potentially be at Santa Rosa Westover Hills. Still need confirmation of location.
- k. Convention.....Brandie Bedore-Solis
- i. Absent, No report
 - ii. Janet spoke with Helen at the Norris Conference Center to confirm menu. Selected same menu as last year. Rooms will also be the same as 2017. Need confirmation by March 20th.
 - iii. Yvonne requested the committee to stay over for a few minutes to decide about item for the meeting with Helen.
 - iv. Next conference meeting 3/25 at Carol’s house
- l. Bylaws and SOP’s.....Bill Barbre/Janet Pena
- i. Advertisement and Credit Card SOPs approved as previously amended
- m. Election Process.....Brandie Bedore-Solis, absent
11. Recognition & Awards.....Bill Barbre
- a. Newly certified nurses and National Certification Day – 0 attending
 - b. Special thanks to Janet and Carol for their work on PR activities 2/22, 2/26.
 - c. Yvonne - thanks for helping with the safety deposit box with Bill
 - d. Steven - thanks for getting the review courses arrange at Methodist and Methodist’s sponsorship and we need to get this out over the website
 - e. Barbara – thanks for her work with the Safety Whys courses.
12. Upcoming Events.....Bill Barbre
- a. AACN Certification Dinner 3/22 this Thursday, get ticket (\$10) there will be a talk on wound education
 - b. STRAC: Next meeting is April 6th in Fredericksburg @ 1000. Bill is going and will take Save the Date Cards and other information
 - c. April meeting 4/16 location- Methodist Stone Oak. Dates for May and July meeting still pending
 - d. State Council Meeting 4/20-21 in Galveston at the Shriner’s Hospital
 - e. TxENA ‘Conference At Sea’ cruise (April 22-29, 2018) seats still available
 - f. National Day on the Hill May 8-9th. Speak with Mary or Steven if you want to go.
13. Geriatrics / Forensics Webinar:

Yvonne will call John to find out if he can help with technical issues. Yvonne / Mary will set up dates

- 14. Review courses.....Bill Barbre
 - a. Food to be secured by Steven
 - b. Need volunteers for registration
 - c. Books- how many registrations then will order the books
 - d. Pay for speakers now once sponsorship monies received.
 - e. EVENT PROMOTION need one of flyer and make copies
- 15. Membership Open Discussion.....All
 - a. Mary reported that Missouri’s Joan Eberhart, a long time ENA member and contributor, had passed away.
 - b. Barbara shared about the possible tour ‘Safety Why’s’ couch travels and events.
- 16. Complete Assignment Table.....William
- 17. Adjourned:
Meeting adjourned at 2024
- 18. Conference Committee Meeting:
After the Business meeting a brief meeting with the Conference Committee occurred with discussion related to change in some costs and about the CEN luncheon:
 - a. No box lunches – smorgasbord only
 - b. OK to pay additional \$800 for Elm Room for Certification Luncheon
 - c. Bill will send a copy of the contract to Mary to keep with conference records.

Assignment Table

Assignment Table Item	Assigned To	Due Date