



**Board Members Present:**

- William Barbre, President
- Janet Pena, President Elect
- Brandie Bedore-Solis, Immediate Past President
- Mary Leblond, Secretary
- Sharon Keith, Treasurer
- Barbara Baldwin, Director
- Mary Bluemel, Director

**Members and Guests Present:**

- Carol Twombly, Yvonne Moseley
- Susan Douglass, Aurora Mendez, Bill Hinze
- Curtis Townsend, Jessica Benavidez
- Michael Moon, Dorine Knott, Drew Seelman

**AnyMeeting:** Mary Leblond

**Minutes**

**Monday, February 19, 2018**

**18:00 – 20:00**

1. Educational offering 'I'm Stressed! In Flight Stressors and Considerations': Brandie Bedore-Solis.
2. Call to Order / Welcome.....Bill Barbre  
Meeting was called to order @ 1844
3. Reflective Comment .....Barbara Baldwin
4. Introductions .....All Present
5. Parliamentary Procedure .....Michael Moon
6. Approval of Agenda .....All  
Approved with amendments of date corrections.
7. Approval of Jan. 22, 2017 minutes..... Carol Twombly  
Minutes approved with amendments
7. Board Reports-
  - a. Bill Barbre:
    - i. Received a Thank You from TxENA regarding the Harvey relief fund. The fund gave \$36,000 to TX nurses impacted by Harvey.
    - ii. Welcome to our attendees and thanks for helping increase our meeting attendance.
  - b. Brandie Bedore-Solis – no report

- c..Sharon Keith – no report
- d.Janet Pena – none
- e.Mary Leblond - none
- f.Barbara Baldwin – not at this time
- g.Mary Bluemel – not at this time

8. Treasurer’s Report: .....Sharon/Yvonne

- a. Discussed and approved January financial report (see report)
- b. Did receive sponsor monies from UHS for the conference
- c. Will have YTD expense/income report by next meeting

9. Committee Reports

a. Media relations .....Janet Pena

- iii. Pictures are already posted on facebook tonight.
- iv. Newsletter out on the 16th
- v. Please note the AACN Certification Recognitions Dinner is March 22<sup>nd</sup> and costs \$10. Carol Twombly sent info out with Newsletter but will send another notice to members.

b. TNCC.....Susan Douglass

- i. Course in Victoria had 15 participants, San Antonio course had 15 participants and there are already 9 registrants for May course.
- ii. The new course schedules and application forms are on the website.
- iii. Planning to give a Stop the Bleed offering before course at 11am.
- iv. Talking with Rio Bravo Chapter about doing a Stop the Bleed course for them.

c. Injury Prevention.....Barbara Baldwin

- i. See Report.
- ii. Course schedule is on the website.
- iii. May 12th is National Baby Sitting Day
- iv. Have been challenged by Tx State Council Injury Prevention Committee to do an injury course or lecture in May.
- v. Susan Douglass was asked to provide information on the Falls Course and Child Safety Seat events.

d. Government Affairs and Nursing Practice.....Mary Leblond

- i. See Report
- ii. Encourage people to vote in the primary elections on March 6<sup>th</sup>
- iii. Day on the Hill in Washington is May 8-9<sup>th</sup>. If you are interested in going contact Steven Jewell.
- iv. Requested members sent the representatives sponsoring bills we are interested in a Thank You and ask them to push the bills; SOAR, Good Samaritan and Mission Zero.

e. Scholarship..... Tom Culwell

- i. Carol Twombly reported the two SAENA \$1000 Spring Scholarships are on the website.

- ii. Scholarships are also available from TxENA and National
  - iii. TxENA continues to fund the two named scholarship; Vicki Patrick and Mary Leblond. In addition, TxENA donated an additional monies to the Texas Endowment fund which provides scholarships for nurses in Texas.
- f. Membership.....Yvonne Mosley
- i. Have 443 members, 14 expiring members - sent email reminders. 5 new members
  - ii. TxENA Membership Committee has proposed an ‘ENA Champion’ be identified at each facility to help disseminate ENA information to their facilities.
  - iii. Will have table at the 70<sup>th</sup> Texas Student Nurses Association (TNSA) conference at the Wyndham Hotel. Michael Moon, Mary Leblond and Steven Jewell will be lecturing. We will raffle off a 2018 Fiesta Metal and promote ENA. Bill, Janet, Tom and Carol will be manning the table on Thursday.
  - iv. Will have table at the ‘First Meet and Greet’ - professional organizations event at UHS. Tom, Carol and Janet will work the table.
  - v. TxENA is having Membership Drive in March. New/renewal members will save \$10 on membership dues. We will hold ours at this time too. Must have applications in to Sharon Keith by March 22<sup>nd</sup>.
- g. Pediatrics/ENPC.....Brandi Bedore Solis
- i. ‘Hot Topics’ is mental health in pediatrics and pediatric suicides/ bullying /drug abuse. In the high school setting a Netflix, ‘13 Reasons Why’ a series of 13 tapes seems to be a popular tool in the schools and show the inefficiencies in catching clues. When kids reach out in facilities – don’t dismiss.
  - ii. Last ENPC course had less than 10 people. Next course May 19<sup>th</sup> and 20<sup>th</sup>.
  - iii. Methodist is sponsoring courses.
- h. Professional Education.....Carol Twombly
- i. No printed report - will send to Mary
  - ii. Meetings coming up March 19<sup>th</sup> and April 16<sup>th</sup> and need locations and speakers. Let Carol know if you are able to host a meeting or know of a potential speaker.
- i. Convention.....Brandie Bedore-Solis
- i. There was a meeting on Saturday
  - ii. Options are to present Geriatrics and Forensics at the conference this year and have another tract for those not wanting or needing these TXBON required courses.
  - iii. Looking for local special speakers this year to utilize local talent and save money
  - iv. This is the 300th birthday of SA maybe put one of the missions on the Save the Date cards. Brandie will be talking with the printing firm.
  - v. The Conference Check list of items to accomplish for January and February is done.
  - vi. If anyone is interested in doing something let Brandie know.

- j. Bylaws and SOP's.....Bill Barbre/Janet Pena
  - i. We will be amending our bylaws and sops per request of the TxENA as they are currently revising theirs and the tendency of the Chapters is to mirror the states bylaws and SOPs.
  - ii. The current approved SAENA bylaws were sent to National by Brandie
  - iii. At the Board meeting discussed the SOP for credit card utilization. President, Treasurer and TNCC/ENPC coordinators will have credit cards. Treasurer and President will review the credit card bills monthly.
  - iv. An Advertisement SOP is also being worked on. Once finished, it will be sent to Michael for review.
  - v. Per event expense/loss sheet needs developed as well.

k. Election Process.....Brandie Bedore-Solis  
 If anyone is interested in running for the Board please let Brandie know

- l. Geriatrics Webinar .....Carol Twombly/Yvonne Moseley
  - i. No info from the Robert B Green/UHS regarding hosting the webinar and holding live course is available at this time.
  - ii. Need to obtain technical support to ensure videos work. Will check with Webmaster to determine if he can help and if so what it will cost.
  - iii. Discussed upcoming dates for this year

11. State Council & Leadership report ..... Yvonne Moseley

- i. Report will be sent to Mary
- ii. SAENA - well represented. Lots of information in 3 days.
- iii. State Challenge – for ENAF. Bricks for National patio engraved with information on donor, individual or state. 4x4 = \$250; 8x8=\$500
- iv. Searching for lobbyist to represent TxENA on bills and keep us informed on progress
- v. State Operation’s Manager – coordinate officer efforts. Position is being discussed.
- vi. Need to start thinking about Texas Awards. Submit applications by June 15th to Christine Russe, Awards and Honors Chair.
- vii. Delegate selection will pay a stipend to go to General Assembly. Application are coming out in April.
- viii. State Achievement Award is due Feb. 28th. Steven Jewell is submitting this for Texas

12. CEN (July) review courses..... Bill Barbre

- i. Discussed at Board meeting - only approved 1 in 2018 Budget but Steven Jewell has found sponsorship from Methodist and space.
- ii. Attempting to obtain August date for CEN, and Sept TCRN.
- iii. Due Methodist as a sponsor and host, staff will be given decreased rate.
- iv. A TCAR course is being held at UHS July 17- 18<sup>th</sup>. The course is geared to ICU nurses and ED nurses who are holding/taking care of trauma patients. Let Susan Douglass know if you are interested. Cost hasn’t been finalized as yet.

- 13. Recognition & Awards..... Bill Barbre
  - a. Newly certified nurses
  - b. Thanks to Sharon Keith for hosting the January meeting with big attendance. The food was great.
  - c. Thanks to Yvonne and Mary for going to the State Council meeting as delegates
  
- 14. Upcoming Events..... Bill Barbre
  - a. Manager’s Forums – temporarily on hold for now
  - b. March meeting 3/19 - Curtis Townsend offered Southwest General. He will also attempt to find a speaker.
  - c. ‘First Meet’ is at UHS on 2/26 and we will have a table there.
  - d. 2<sup>nd</sup> Quarter State Council Meeting April 20-21<sup>st</sup> Galveston
  - e. TxENA Cruise Conference (April 22-29, 2018) sign up to go
  - f. National Day on the Hill May 8-9.
  
- 15. Membership Open Discussion.....All
  - a. Welcome to all the new members please come back
  - b. Brandie will take the checks to Camp Camp for Justin’s bench
  - c. Yvonne gave out Fiesta Metals to those attendees who had not received theirs as yet.
  
- 16. Complete Assignment Table..... Bill Barbre
  
- 16. Adjourn meeting at 2005

**Assignment Table- Previous Month**

<b>Assignment Table Item</b>	<b>Assigned To</b>	<b>Due Date</b>
Send bylaws and SOPs to Michael for review	Bill Barbre	
Info on Robert E Green Facility for Geriatrics Webinar	Brandie Bedore-Solis	ASAP
Update dates for TNCC on website	Susan Douglass	ASAP



