



November 13, 2017

University Hospital, OR Conference Room
San Antonio, Texas

Board Members:

- Brandie Bedore-Solis, President, present
William Barbre, President Elect, present
Yvonne Moseley, Immediate Past President, present
Mary Leblond, Secretary, present
Steven Jewell, Treasurer, present
Sharon Keith, Treasurer-Elect, present
Barbara Baldwin, Director, present
Janet Pena, Director, present
Mary Bluemel, Director-Elect, present

Members: Susan Douglass, Tom Culwell, Carol Twombly, Tina Sorenson, Goldie Schneider Breanne Garner, Barbara Baldwin, Arlene Aliano

Webex: None

Minutes

Monday, November 13, 2017

18:00 – 20:00

- 1. Educational Event: 1800 – 1900 ‘Stop the Bleed’ by Rose Bolenbacher, MSN, RN, TCRN
2. Call to Order / Welcome.....Brandie Bedore-Solis
Meeting called to order at 1901
3. Reflective CommentBarbara Baldwin
4. IntroductionsAll Present
5. Parliamentary ProcedureMichael Moon, absent
No information
6. Approval of AgendaAll
Treasurer’s Report for September added to Nov. 13th agenda.
Revised Agenda - approved.
7. Approval of October 16, 2017 minutes..... All
Minutes approved.
8. Board Reports
a. Brandie Bedore-Solis:
i. ‘Human Trafficking Workshop’ Dec. 10th, at UTHC – SAENA sponsored table which was well attended. Good for SAENA face value and good contacts made. SAENA/ENA items given out.

- 4 CEs – good content
 - ii Next Board meeting – Dec. 10th 0800 Carol’s house
- b. Yvonne Moseley – no report
- c. Janet Pena – no report
- d. Mary Leblond – no report
- e. Steven Jewell:
 - i. Committee chairs reminded all to have 2018 budget proposals to Steven and Sharon by Dec 8th
 - ii. Sharon, Brandi and Bill need to add signatures to the bank card and will present the budget in January 2018.
- f. Barbara Baldwin - will work at First Aid at the Rock and Roll Concert on Dec 3rd
- g. Bill Barbre - Discussion about getting SAENA shirts for Board to wear at events (Button up, cotton shirts with long sleeves.) If decision is made to buy will extend to membership. Bill will investigate further.

9. Treasurer’s Report:Steven Jewell
- a. September 2017 financial report – Discussed and approved. See report. Copy will be sent to Mary for records
 - b. October financial report - Discussed and approved. See report
 - c. 2017 Conference account report:
 - i. Still have checks due from some exhibitors. All other exhibitors’ checks have cleared.
 - ii. Conference account discussion - accepted report.
 - d. Board and members requested Treasurer continue to do a Year to Date report each month to provide additional information regarding the Chapter’s financials.
 - e. Quick Books accounts will be reconciled by Board due to issues with Frost speaking to Quick Books

10. Geriatrics Webinar.....Carol Twombly, Yvonne Moseley
- a. Brandie has had inquiries about next course’s potential location
 - i. Waiting on contact at UHS to determine if Robert B. Green facility and audio/visual services (webex) can be utilized.
 - ii. Date of course is dependent on location availability
 - iii. Course needs to be open to any nurse.

11. Committee Reports
- a. Media relationsJanet Pena
 - i. Attempting to post pictures on Facebook.
 - ii. Newsletter
 - 1) Board and Committee Chairs requested to send Carol any information they want included in the 4th Q Newsletter by Nov. 10th.
 - 2) 4th Q Newsletter to be published Nov. 15th.
 - b. TNCC.....Susan Douglass
 - i. Last 2017 course conducted – 22 participants
 - ii. 2018 – 4 courses schedule at this time
 - iii. 2018 schedule to be posted on website

- See report
- c. Injury Prevention.....Barbara Baldwin
 - i. 14 participants in last course – cosponsored by Dominion Rotary Fire Dept.
 - ii. Now have active ad that will have updated course information.
 See report
- d. Government Affairs and Nursing Practice.....Mary Leblond
 - i. Nov. 11th Veterans Day, recognize and thank the veterans and our service men and women.
 - ii. Raising the age of selling cigarettes in San Antonio still ongoing
 - iii. Waiting for President to sign off on EMT bill.
 - iv. Compact license – see TBON letter. Notice was sent out all members. Will send info out with newsletter
 See report
- e. Scholarship..... Tom Culwell
 - i. Passed deadline for the fall semester with three applicants submitted.
 - ii. Applications sent to committee
 - Motion: Accept all three applicants. Approved. The three scholarships will be awarded; one initial degree and two advancing degrees
 - iii. Reviewing needs of part time students. Motion: Send the 2018 application back to committee to revise verbiage regarding part-time/full time students. Approved.
 - iv. Discussed the number of times an applicant can win a scholarship. Decision – To continue current practices and revisit as needed when more applicants apply and observe trending of repeated applicants.
 - v. Spring 2018 Application information will be posted by December 1st with due date in February 2018. Application due date will be in February 2018. Specific date TBD.
- f. Membership.....Sharon Keith
 - i. 485 members, 2 new members, 18 expiring members.
 - ii. Welcome emails were sent to new members. Included SAENA Facebook info
- g. Pediatrics/ENPC.....Diane Walcutt
 - No report., Mary stated there was a course last week.
- h. Professional Education.....Carol Twombly
 - i. Reminder of change in January’s meeting date from Jan. 15th to Jan. 22nd
 - ii. Speakers and locations for the courses need to be decided for 2018. Bill will look at locations and educational options.
 - iii. Dec.11th there is the dinner at Salt Grass Steak House RSVP to Carol by December 7th.
- i. Convention.....Brandie Bedore-Solis/Steven Jewell
 - i. Conference went well
 - ii. Vendors reported more activity with the attendees.
 - iii. The financial breakdown is being completed with some bills still to come.
 - iv. 2018 Conference - Have reserved the Norris Convention Center for October 25-26,
 - v. No conference in 2019 because National will be in Austin and that will allow us to plan for return to a spring conference in 2020
- j. Bylaws and SOP’s..... Bill Barbre
 - No report
- k. Election Process.....Yvonne Moseley

No report

- I. Recognition & AwardsBrandie Bedore-Solis
 - i. Newly certified nurses, None
 - ii. Legacy Circle, No applicants

- 12. Upcoming Events.....Brandie
 - a. Manager’s Forums – Will discuss at next Board Meeting for potential in 2018.
 - b. Report on Spurs Nurse’s Night – Janet and Barbara went, approximately 150 nurses attended. Had a good time. There were some issues: getting the tee shirts, free meal and downloading tickets.
 - c. December dinner meeting - Dec 11th 6-8:30pm; White elephant exchange. See above re RSVP

- 13. Call for open chair positions on committees.....Bill Barbre
 - a. Members need to tell Bill if they are interested in committee chair.
 - b. Those identified already: Yvonne to take Membership, Janet will keep Media, Susan will email Diane to determine if she wants to keep Pediatrics, Election Process – Brandie, SOP/Bylaws – Janet, Conference – Brandie / Janet, Professional Education – Carol.

- 14. Membership Open Discussion.....All
 - a. Camp Camp – Brandie will try to contact management to determine costs of Justin’s bench.

- 15. Complete Assignment Table.....Brandie Bedore-Solis

16. Adjourned @2013

Assignment Table Item	Assigned To	Due Date
Chapter shirts for events - further investigation	Bill Barbre	Jan. 22, 2018
Camp Camp – cost of bench	Brandie Bedore -Solis	Jan. 22, 2018
Determine if RBG will allow us to host webinar	Brandie Bedore -Solis	Jan. 22, 2018
Meeting locations and educational events needed	All	Jan. 22, 2018