

**SAN ANTONIO EMERGENCY NURSES ASSOCIATION
PROPOSED BYLAW AMENDMENTS**

July 19, 2010

Original Bylaws	Proposed Bylaw Amendment	Bylaws if Amendment Approved
<p>B: The SAENA is affiliated with the national Emergency Nurses Association (ENA) to implement its philosophy, objectives, and leadership on the local level, promoting education, as well as coordinating the professional activities of members with the local chapter in liaison with the Texas State ENA (TENA) and National ENA, General Assembly and Board of Directors of the ENA. The SAENA shall act in accord with the Bylaws and Procedures established by the ENA.</p>	<p>B: The SAENA is affiliated with the national Emergency Nurses Association (ENA) to implement its philosophy, objectives, and leadership on the local level, promoting education, as well as coordinating the professional activities of members with the local chapter in liaison with the Texas State ENA (TENA) and <u>the</u> National ENA.; General Assembly and Board of Directors of the ENA. The SAENA shall act in accord with the Bylaws and Procedures established by the ENA.</p>	<p>B: The SAENA is affiliated with the national Emergency Nurses Association (ENA) to implement its philosophy, objectives, and leadership on the local level, promoting education, as well as coordinating the professional activities of members with the local chapter in liaison with the Texas ENA (TENA) and the National ENA. The SAENA shall act in accord with the Bylaws and Procedures established by the ENA.</p>
<p>1. President a. Serves as Chief Executive Officer of the SAENA. b. Coordinates all SAENA administrative activities. c. Presides at meetings of the membership. d. Appoints committee chairpersons and committee members as circumstances warrant, including vacancies. Appointments are then ratified by majority vote of the SAENA Board of</p>	<p>1. President a. Serves as Chief Executive Officer of the SAENA. b. Coordinates all SAENA administrative activities. c. Presides at meetings of the membership. d. Appoints committee chairpersons and committee members as circumstances warrant, including vacancies. Appointments are then ratified by majority vote of the SAENA Board of</p>	<p>1. President a. Serves as Chief Executive Officer of the SAENA. b. Coordinates all SAENA administrative activities. c. Presides at meetings of the membership. d. Appoints committee chairpersons and committee members as circumstances warrant, including vacancies. Appointments are then ratified by majority vote of the SAENA Board of</p>

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<p>Directors.</p> <p>e. Maintains and updates membership lists.</p> <p>f. Ensures delegate applications for the National ENA General Assembly are complete and sent to the TENA by deadline.</p> <p>g. Serves as a non-voting ex-officio member of all committees.</p> <p>h. Appoints special committees.</p>	<p>Directors.</p> <p>e. Maintains and updates membership lists.</p> <p>f. Ensures delegate applications for the National ENA General Assembly are complete and sent to the TENA by deadline.</p> <p>g. Serves as a non-voting ex-officio member of all committees <u>except for the elections process committee.</u></p> <p>h. Appoints special <u>ad hoc</u> committees. <u>Appointments are then ratified by majority vote of the SAENA Board of Directors.</u></p>	<p>Directors.</p> <p>e. Ensures delegate applications for the National ENA General Assembly are complete and sent to the TENA by deadline.</p> <p>f. Serves as a non-voting ex-officio member of all committees except for the elections process committee.</p> <p>h. Appoints ad hoc committees. Appointments are then ratified by majority vote of the SAENA Board of Directors.</p>
<p>2. President-Elect</p> <p>a. Performs any duties assigned by the President of the SAENA.</p> <p>b. Succeeds to the office of President at the expiration of the President’s term. In the event the position of President becomes vacant, the President-Elect shall serve for the remainder of the unexpired term and the term for which (s)he was elected.</p> <p>c. Assumes such responsibilities as assigned by the President and board of directors.</p>	<p>2. President-Elect</p> <p>a. Performs any duties assigned by the President of the SAENA.</p> <p>a. <u>Maintains and updates membership lists.</u></p> <p>b. Succeeds to the office of President at the expiration of the President’s term. In the event the position of President becomes vacant, the President-Elect shall serve for the remainder of the unexpired term and the term for which (s)he was elected.</p> <p>c. Assumes such responsibilities as assigned by the President and board of directors.</p>	<p>2. President-Elect</p> <p>a. Maintains and updates membership lists.</p> <p>b. Succeeds to the office of President at the expiration of the President’s term. In the event the position of President becomes vacant, the President-Elect shall serve for the remainder of the unexpired term and the term for which (s)he was elected.</p> <p>c. Assumes such responsibilities as assigned by the President and board of directors.</p>

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<p>3. Secretary</p> <p>a. Records and maintains minutes of all meetings of the SAENA Chapter and Board of Directors.</p> <p>b. Provides a monthly report of the previous meetings' minutes and distributes communication as directed by the SAENA.</p>	<p>3. Secretary</p> <p>a. Records and maintains minutes of all meetings of the SAENA Chapter and Board of Directors.</p> <p>b. Provides a monthly report of the previous meetings' minutes and distributes communication as directed by the SAENA.</p> <p><u>c. Assumes such responsibilities as assigned by the President and board of directors.</u></p>	<p>3. Secretary</p> <p>a. Records and maintains minutes of all meetings of the SAENA Chapter and Board of Directors.</p> <p>b. Provides a monthly report of the previous meetings' minutes and distributes communication as directed by the SAENA.</p> <p>c. Assumes such responsibilities as assigned by the President and board of directors.</p>
<p>4. Treasurer</p> <p>a. Maintains SAENA financial records, receipts, and paperwork in accord with generally accepted accounting procedures.</p> <p>b. Presents a SAENA budget proposal annually.</p> <p>c. Maintains SAENA banking accounts.</p> <p>d. Present a complete written report of the finances of SAENA at each business meeting of the SAENA.</p> <p>e. Be familiar with Internal Revenue Service (IRS) regulations and duties and requirements as outlined in common law.</p> <p>f. If applicable, maintain tax-exempt status according to common law.</p>	<p>4. Treasurer</p> <p>a. Maintains SAENA financial records, receipts, and paperwork in accord with generally accepted accounting procedures.</p> <p>b. Presents a SAENA budget proposal annually.</p> <p>c. Maintains SAENA banking accounts.</p> <p>d. Present a complete written report of the finances of SAENA at each business meeting of the SAENA.</p> <p>e. Be familiar with Internal Revenue Service (IRS) regulations and duties and requirements as outlined in common law.</p> <p>f. If applicable, maintain tax-exempt status according to common law.</p> <p><u>g. Assumes such responsibilities as assigned by the President and board of directors.</u></p>	<p>4. Treasurer</p> <p>a. Maintains SAENA financial records, receipts, and paperwork in accord with generally accepted accounting procedures.</p> <p>b. Presents a SAENA budget proposal annually.</p> <p>c. Maintains SAENA banking accounts.</p> <p>d. Present a complete written report of the finances of SAENA at each business meeting of the SAENA.</p> <p>e. Be familiar with Internal Revenue Service (IRS) regulations and duties and requirements as outlined in common law.</p> <p>f. If applicable, maintain tax-exempt status according to common law.</p> <p>g. Assumes such responsibilities as assigned by the President and board of directors.</p>

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<p>5. Immediate Past President</p> <p>a. Serves for one year immediately following the term of President with full voting privileges.</p> <p>b. Arranges for suitable officers candidates to be placed on the ballot for the October election.</p> <p>c. Serves in an advisory capacity on SAENA matters.</p>	<p>5. Immediate Past President</p> <p>a. Serves for one year immediately following the term of President with full voting privileges.</p> <p>b. Arranges for suitable officers candidates to be placed on the ballot for the October election.</p> <p>c. Serves in an advisory capacity on SAENA matters.</p> <p><u>d. Assumes such responsibilities as assigned by the President and board of directors.</u></p>	<p>5. Immediate Past President</p> <p>a. Serves for one year immediately following the term of President with full voting privileges.</p> <p>b. Arranges for suitable officers candidates to be placed on the ballot for the October election.</p> <p>c. Serves in an advisory capacity on SAENA matters.</p> <p>d. Assumes such responsibilities as assigned by the President and board of directors.</p>
<p>Section II: Responsibilities</p> <p>A: The Board shall be subject to the direction of the SAENA and none of its actions shall conflict with requested action put forth by the SAENA.</p>	<p>Section II: Responsibilities</p> <p>A: The Board shall be subject to the direction of the SAENA, and nNone of its actions shall conflict with requested action put forth by the SAENA <u>unless such requested action is detrimental to the corporation or in conflict with ENA and TENA.</u></p>	<p>Section II: Responsibilities</p> <p>A: The Board shall be subject to the direction of the SAENA. None of its actions shall conflict with requested action put forth by the SAENA unless such requested action is detrimental to the corporation or in conflict with ENA and TENA.</p>
<p>Section III: Meetings</p> <p>A: The board shall hold a minimum of six (6) business meetings per year.</p>	<p>Section III: Meetings</p> <p>A: The board shall hold a minimum of six (6) <u>four (4)</u> business meetings per year.</p>	<p>Section III: Meetings</p> <p>A: The board shall hold a minimum of four (4) business meetings per year.</p>

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<p>ARTICLE VII NOMINATIONS & ELECTIONS TERMS OF OFFICE AND VACANCIES Section I: Nominations and Election Policies A: Elections for the position of President-elect, Secretary, and Treasurer shall be held at the October business meeting.</p>	<p>ARTICLE VII NOMINATIONS & ELECTIONS TERMS OF OFFICE AND VACANCIES Section I: Nominations and Elections Policies A: Elections for the position of President-elect, Secretary, and Treasurer shall be held at the October business meeting.</p>	<p>ARTICLE VII ELECTIONS TERMS OF OFFICE AND VACANCIES Section I: Elections Policies A: Elections for the position of President-elect, Secretary, and Treasurer shall be held at the October business meeting.</p>
<p>G: A slate of officer candidates will be published in the Chapter Newsletter thirty (30) days prior to the election</p>	<p>G: A slate of officer candidates will be published presented in the Chapter Newsletter <u>official SAENA publication</u> at least thirty (30) days prior to the election</p>	<p>G: A slate of officer candidates will be presented in the official SAENA publication at least thirty (30) days prior to the election</p>
<p>D: A vacancy in the office of Secretary or Treasurer may be filled by a current member of the Board of Directors, SAENA Chapter member, or remain vacant as approved by a majority vote by the entire Board of Directors. E: In the event that the office of President is vacated, the Immediate Past President may remain as Immediate Past President for a second term, or the office may remain vacant.</p>	<p>D: A vacancy in the office of Secretary or Treasurer may be filled by a current member of the Board of Directors, SAENA Chapter member, or remain vacant as approved by a majority <u>two-thirds (2/3)</u> vote by the entire Board of Directors. E: In the event that the office of President is vacated, the Immediate Past President may remain as Immediate Past President for a second term, or the office may remain vacant <u>as approved by a two-thirds (2/3) vote of the entire Board of Directors.</u></p>	<p>D: A vacancy in the office of Secretary or Treasurer may be filled by a current member of the Board of Directors, SAENA Chapter member, or remain vacant as approved by a two-thirds (2/3) vote by the entire Board of Directors. E: In the event that the office of President is vacated, the Immediate Past President may remain as Immediate Past President for a second term, or the office may remain vacant as approved by a two-thirds (2/3) vote of the entire Board of Directors.</p>

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<p>Section I: Business Meetings and Special Meetings</p> <p>A: The SAENA shall conduct at least six (6) business meetings per year. The meetings shall be called by the President.</p>	<p>Section I: Business Meetings and Special Meetings</p> <p>A: The SAENA shall conduct at least six (6) <u>four (4)</u> business meetings per year. The meetings shall be called by the President.</p>	<p>Section I: Business Meetings and Special Meetings</p> <p>A: The SAENA shall conduct at least four (4) business meetings per year. The meetings shall be called by the President.</p>
<p>D: Special meetings may be called by the President upon request of a majority vote of the board or upon the written request of a majority of the SAENA members.</p>	<p>D: Special meetings may be called by the President upon request of a majority vote of the board or upon the written request of a majority of the <u>five (5)</u> SAENA members. <u>At least five (5) days notice shall be given.</u></p>	<p>D: Special meetings may be called by the President upon request of a majority vote of the board or upon the written request of five (5) SAENA members. At least five (5) days notice shall be given.</p>
<p>A: The SAENA shall have the following standing committees:</p> <ol style="list-style-type: none"> 1. Professional Education 2. Newsletter <p>B: The SAENA may appoint ad hoc committees as need requires in a manner prescribed in these bylaws.</p> <p>C: Additional Standing and Special Committees may be appointed by the SAENA and ratified by the SAENA Board of Directors as circumstances warrant.</p> <p>D: The SAENA President shall serve as a non-voting, ex-officio member of each committee.</p>	<p>A: The SAENA shall have the following standing committees:</p> <ol style="list-style-type: none"> 1. <u>Bylaws and Standard Operating Procedures</u> 2. Professional Education 2. Newsletter 3. <u>Elections Process Committee</u> <p>B: The SAENA may appoint ad hoc committees as need requires in a manner prescribed in these bylaws.</p> <p>C: Additional Standing and Special <u>Ad hoc</u> committees may be appointed by the <u>SAENA president</u> and ratified by the SAENA Board of Directors as circumstances warrant.</p> <p><u>Recommendations for dissolution of ad</u></p>	<p>A: The SAENA shall have the following standing committees:</p> <ol style="list-style-type: none"> 1. <u>Bylaws and Standard Operating Procedures</u> 2. Professional Education 3. Elections Process Committee <p>B: Ad hoc committees may be appointed by the president and ratified by the SAENA Board of Directors as circumstances warrant. Recommendations for dissolution of ad hoc committees shall be made by the president and ratified by the SAENA Board of Directors.</p> <p>C: The SAENA President shall serve as a non-voting, ex-officio member of each</p>

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	<p><u>hoc committees shall be made by the president and ratified by the SAENA Board of Directors.</u></p> <p>D: The SAENA President shall serve as a non-voting, ex-officio member of each committee <u>except for the elections process committee.</u></p>	<p>committee except for the elections process committee.</p>
<p>ARTICLE XII OFFICIAL PUBLICATION SAENA shall publish a newsletter as its official publication. It shall be published four times a year. Any requirement that notice be given to all members whether individually or otherwise shall be satisfied by publication of that notice in this official publication. This communication may be made by electronic means to any member with an active email address.</p>	<p>ARTICLE XII OFFICIAL PUBLICATION SAENA shall publish an <u>newsletter as its official publication four (4) times a year.</u> It shall be published four times a year. Any requirement that notice be given to all members whether individually or otherwise shall be satisfied by publication of that notice in this official publication. This communication may be made by electronic means to any member with an active email address <u>and posting to the SAENA website.</u></p>	<p>ARTICLE XII OFFICIAL PUBLICATION SAENA shall publish an official publication four (4) times a year. Any requirement that notice be given to all members whether individually or otherwise shall be satisfied by publication of that notice in this official publication. This communication may be made by electronic means to any member with an active email address and posting to the SAENA website.</p>

Submitted by Michael Moon, MSN, RN, CNS-CC, CEN, FAEN
Member Bylaw Ad hoc Committee